

First Aid needs assessment

Workplace	Sometown Construction Ltd – Midlands Street Project
Type of work	Construction
Name of assessor	
Date	

Factors to consider	Notes	Impact on my first aid provision
Hazards – What could cause harm in my workplace?		
Injury from lifting, carrying and handling heavy materials	Tasks are risk assessed and all personnel have received manual handling training.	You should consider: <ul style="list-style-type: none"> - providing first-aiders - providing additional training for first-aiders to deal with injuries resulting from special hazards - providing additional first-aid equipment - precise location of first-aid equipment - providing a first-aid room - informing the emergency services of specific hazards in advance.
Working with electricity, water and gas supplies	Tasks are risk assessed and staff working on services are competent and on appropriate registers.	
Slips, trips and falls on same level falling over uneven ground or materials	Tasks are risk assessed.	
Falling from height (3 story construction)	Tasks are risk assessed, fall arrest equipment is in place and staff are trained.	
Exposure to weather conditions, heat, cold, wet weather	Tasks are risk assessed, a 'shirt on' policy is in place and portacabins are provided for shelter.	
Working with vehicles, falling from vehicles or collisions	Tasks are risk assessed, a traffic management plan is in place and staff are required to wear high visibility clothing all times whilst on site.	
Working with dangerous machinery and products, cement or a blow torch	Tasks are risk assessed and staff are trained in the use of equipment.	

Employees – Who works in my workplace?		
How many people	Around 50 staff are on site at any one time.	Where there are large numbers of employees, i.e. more than 25, you should consider providing <ul style="list-style-type: none"> - First-aiders; - Additional first-aid equipment - A first-aid room.
Take into account experience of workers, disabilities, people with health problems	All staff are experienced and those who are new and inexperienced, work with experienced staff.	
Records – How often and what accidents have occurred in past?		
Numbers of accidents, what happened, how serious could they have been?	During the last project of a similar size, three injuries occurred including one serious fall from a vehicle resulting in a back injury. Two less serious injuries resulted in a cut hand from packing materials and bruising to an arm hit by items suspended from a crane.	Ensure your first-aid provision will cater for the type of injuries that have occurred in your workplace. Monitor accidents and ill health and review your first-aid provision as appropriate.
Working arrangements – How do we undertake our work and what factors could impact our first aid provision?		
Travel and lone working	There are no lone workers on site at any time, however some staff start and finish at varying times.	You should ensure there is adequate first-aid provision at all times people are at work.
Night shift and out of normal hours working	There will be no night working on this project.	
How big is the workplace, how many floors, how long would it take a first aider to get to someone	The work site size is approximately 40,000 square meters. It would take around three minutes to get from one point to another and when the building is in place this time could be up to five minutes.	You should consider the need for provision in each building or on each floor.
How would the emergency services get to an injured person, how far is my	There are two road access gates, one at each end of the site, with access from the main roads,	

workplace from a hospital with emergency care facilities?	located 15 minutes from the local hospital with an A&E department.	
Do we work in other peoples workplaces	No, the site is run by Sometown Construction Ltd.	
What do I have in place when my trained staff are away from work?	The site always has a site manager on duty who is fully first aid trained.	You should consider: - what cover is needed for annual leave and other planned absences - what cover is needed for unplanned and exceptional absences.
Other people – who is lawfully on my site and what level of provision should I provide to them?		
I don't have to provide cover but its strongly advised I consider it	There should be no other people on site; however, our cover will allow this to be covered.	Under the Health and Safety (First-Aid) Regulations 1981, you have no legal duty to provide first aid for non-employees but HSE strongly recommends that you include them in your first-aid provision.
How many people who are not my employees are on our site and why	Several third party staff will be on site once the main build is complete to put in fixtures.	
What type of people are they	Trained and experienced fitters.	

My assessment of need for first aid

Taking all of the above into account I feel I should have

	Minimum number recommended by HSE*	Minimum number recommended by the British Red Cross**	Located and notes
Appointed persons	0		

Emergency First Aiders	0	8	Around areas identified for serious injury occurring
First Aiders at work	1***	6	All site managers (3) float on site and office 3 supervisors on construction site
First Aid kits	1****	5	Office, first aid room, around site at help points Burns kit, eye wash

*Suggested numbers of first aid personnel to be available at all times people are at work by the Health and Safety Executive. Employers are responsible for meeting the first aid needs of their employees working away from the main site, those who travel regularly, work elsewhere, work alone or are temporary workers.

** Requirement recommended by British Red Cross Health and Safety Development Officer.

***At least one first aid at work trained first aider for every 50 employed (or part thereof).

****Every employer should provide for each work site at least one first aid container supplied with a sufficient quantity of first aid materials suitable for the particular circumstances. The assessment should determine whether those who travel long distances or are continuously mobile should carry a personal first-aid kit.